

## Merton Curriculum and Assessment Support Package – Progression Map

## **Writing: Transcription: Handwriting and Spelling**

**English** 

Merton Education Partnership The Education Network

Key: National Curriculum statements Non-statutory National Curriculum guidance Teacher Assessment Frameworks (TAFs) Additional statements from HfL Exemplification links

Strand	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Handwriting	Sits correctly at a table, holding a pencil comfortably and correctly.	Uses spacing between words that reflects the size of the letters. N2-1/N2-2/N2-3/NF2-3				
	Leaves spaces between words. N1-1/NF1-1/NF1-2	The pupil can use spacing between words that reflects the size of the letters N2-2/N2-3				
	Forms capital letters.  NF1-2	Forms lower-case letters of the correct size relative to one another.  N2-1/N2-2/N2-3				
	Forms digits 0-9.  NF1-2	Writes capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters  NF2-2				
		The pupil can form capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters  N2-3/NF2-2				
	Begins to form lower-case letters in the correct direction, starting and finishing in the right place  N1-1/N1-2/NF1-1/NF1-2	Begins to use some of the diagonal and horizontal strokes needed to join letters and understand which letters, when adjacent to one another, are best left unjoined  N2-1/N2-3/NF2-1/NF2-2/NF2-3	Use the diagonal and horizontal strokes understand which letters, when adjacen unjoined	_	Write legibly, fluently and with increasing speed by choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters  N5-1/N5-2/NF5-1/N6-2/N6-3/NF6-3/NF6-	
		Starts writing at the middle or top of letters and leaves the end ready to join later.		N3-2/N3-4/NF3-3/NF4-1/NF4-2		
	Understands which letters belong to which handwriting 'families' (i.e. letters that are formed in similar ways) and to practise these				Pupils should be taught to use an unjoindiagram or data, writing an email addrexample, filling in a form. They should a encouraged to increase the speed of it composition.	ess, or for algebra or capital letters, for continue to practise handwriting and be
	Makes distinctions in most writing between ascenders and descenders and other 'between the line' letters  Clearly distinguishes between similar looking letters, e.g. h/n, a/g, a/e, r/n  NF1-2				,	The pupil can maintain legibility, in joined handwriting when writing at speed.
	WIIZ		Increase the legibility, consistency and q example, by ensuring that the downstrol equidistant; that lines of writing are space and descenders of letters do not touch)	kes of letters are parallel and	Write legibly, fluently and with increasi implement that is best suited for a task	
	Handwriting requires frequent and discrete, direct teaching. Left-handed pupils should receive specific teaching to meet their needs	Pupils should be taught to write with a joined style as soon as they can form letters securely with the correct orientation	Pupils should be using joined handwriting writing	g throughout their independent	Pupils should be clear about what stand particular task, for example, quick note	dard of handwriting in appropriate for a s or a final handwritten version.

Spelling – phonology (sound systems)	Pupils should be shown how to segment spoken words into individual phonemes and then how to represent the phonemes by the appropriate grapheme(s)	For pupils who do not have the phonics knowledge and skills they need for year 2, teachers should use the year 1 programmes of study for word reading and spelling so that pupils' word reading skills catch up.  Segment spoken words into phonemes and represent these by graphemes, spelling many correctly N2-1/N2-3	Pupils who are still struggling to decode or spell words using taught phonemes accurately need to be taught to do this urgently through a rigorous and systematic phonics programme so they catch up rapidly with their peers.			
	Spell words containing each of the 40+ phonemes already taught  N1-1/N1-2/NF1-2	The pupil can segment spoken words into phonemes and represent these by graphemes, spelling many of these words correctly and making phonically-plausible attempts at others.	Teachers should continue to emphasise the relationships between sounds and letters, even when relationships are unusual		Spell some words with 'silent' letters (for example, knight, psalm, solemn)	
	Name the letters of the alphabet in order					
	Use letter names to distinguish between alternative spellings of the same sound  Spell the days of the week					
	As phoneme-grapheme correspondences (underpinning spelling) are far more variable than the grapheme-phoneme correspondences (which underpin reading), pupils need to do much more word-specific rehearsal for spelling than for reading.	Know new ways of spelling phonemes for which one or more spellings are already known, and learn some words with each spelling, including a few common homophones				The pupil can spell most words from the year 5/ year 6 spelling list correctly, and use a dictionary to check the spelling of uncommon or more ambitious vocabulary.  See National Curriculum Appendix 1  N6-1/NF6-3
	Spell common exception words (See National Curriculum English Appendix 1)  N1-2	Spell common exception words  The pupil can spell many common exception words See National Curriculum Appendix 1	Spell words that are often misspelt (See National Curriculum English Appendix 1)			
			Spell words from the statutory word list for years 3/4 (See National Curriculum English Appendix 1)			

	Divide words into syllables					
	Spell some compound words					
		Spell some words with contracted forms e.g. I'm, can't, don't				
(5	Suffixes: Use the spelling rule for adding —s or —es as the plural marker for nouns and the third person singular marker for verbs	Suffixes: Add suffixes to spell longer words, including –ment, –ness, – ful, –less, –ly, -tion	Use further prefixes and suffixes and understand how to add them (English Appendix 1)		Use further prefixes and suffixes and understand the guidance for adding them (refer to English Appendices 1 & 2 [Word content])	
ture	NF1-1					
morphology (word structures)	Suffixes: Use –ing, –ed, –er and –est where no change is needed in the spelling of root words [for example, helping, helped, helper, eating, quicker, quickest]					
ygolou	Prefixes: Uses the prefix un- to indicate negative or opposite meanings to words					
Spelling – morpk			Learn about word families based on common words, including how words are related in form and meaning [for example, solve, solution, solver, dissolve, insoluble] (English Appendix 2 – V, G & P)		Understand that the spelling of some words needs to be learnt specifically, as listed in English Appendix 1	
ds			Pupils are taught that root words can help with spelling of longer words: understanding the		Use knowledge of morphology and ety	ymology in spelling
			relationships between words within families can assist spelling (see non- statutory guidance Appendix1)		Pupils are taught about the history of words and the relationships between them can help with spelling	
		Distinguish between homophones and near homophones as listed in English Appendix 1	Spell further homophones and near ho Appendix 1	omophones as listed in English	Continue to distinguish between home often confused, as listed in English App	
					Spell hyphenated words, as listed in Er	nglish Appendix 1
	Apply simple spelling rules and guideness	as listed in English Appardix 1	Apply rules as listed in statutems suide	anco English Annondiy 1	Apply rules as listed in statutery suid	anco English Appondix 1
spelling	Apply simple spelling rules and guidance, as listed in English Appendix 1  Write from memory simple sentences dictated by the teacher that include		Apply rules as listed in statutory guidance English Appendix 1  Write from memory simple sentences, dictated by the teacher, that include		Apply rules as listed in statutory guida	ance English Appendix 1
spe ge	words using the GPCS and common exception words taught so far		words and punctuation taught so far			
n of vled			Use the first two or three letters of a word to check its spelling in a dictionary		Use dictionaries to check the spelling and meaning of words	
cation of sp knowledge					Use the first three or four letters of a word to check spelling, meaning or both of these in a dictionary	
Application knowl					Use a thesaurus to find synonyms	